

## **Parent Educator**

### **Position Mission Statement**

The Parent Educator helps families thrive by providing in-home services to parents of prenatal through early childhood-aged children. They do this through goal setting, plan development, and progress monitoring as they provide developmental screenings and parent education. They work with parents to develop long-term family safety, stability, and success (physically, emotionally, socially/relationally, and financially). The Parent Educator performs additional duties as a Circle of Care team member in our efforts to bring large scale, long term, positive change for the Chambers Co. & Greater Valley Area to the benefit of Individuals, Families, and especially Children.

### **Essential Duties and Responsibilities**

- Recruit an active caseload of 15 Lee County families as well as additional 5 families for a waiting list through self-referrals, inter-office referrals, or referrals through a number of community agencies.
- Schedule, conduct, and document regular home visitation sessions with participating parents and their children, delivering assigned curriculum designed to teach basic parenting skills and child development.
- Work with Center Case Manager to ensure families are properly accessing available community resources.
- Work with Home Visitation Supervisor to ensure work is meeting grant requirements.
- Collaborate with community partner agencies to access services for participating families
- Complete required paperwork, grant reports, and documentation in various programmatic and Center databases.
- Attend any required meetings planned by grant giving agencies.
- Coordinate activities of volunteers who may be available to provide services for the program preparation
- Build strong, healthy relationships with organization service recipients, staff, and partners.
- Evaluate program effectiveness

*Perform all other duties as assigned*

### **Knowledge, Skills, and Abilities**

- Excellent interpersonal skills
- Excellent oral and written communication skills
- Graduation from college, with four year degree in Social Work, Nursing or Early Education, or Associate Degree in Nursing and licensure as a Registered Nurse

- Ability to read, write, and speak English; able to help families develop family goals and plans
- Ability to teach, nurture and support program participants
- Initiative to work independently while collaborating with Center and community partner agency staff.
- Ability to access homes, lift at least 50lbs, and get in and out of the floor to teach/play with children.
- Strong computer/technology skills as well as data input ability
- Endorsement and support for Family Preservation goals and philosophy.
- High ethical standards.
- No criminal record or history of founded child or adult abuse/neglect.
- Valid driver's license, reliable vehicle, and car insurance

### **Experience**

- Fluent Spanish Not Required but a Plus

### **Position Details**

- Full Time Salary+Benefits
- 40 hours per week providing services in Lee County with an office base in Valley, AL

### **Circle of Care Key Characteristics**

Our core identity as a staff is that we are CARING. To live out this identity, these are the core values we seek to exude:

**People Focused** — Do you put people first? Are you passionate about partnering with individuals and families to bring long-term, positive change in people's (and especially children's) lives? Can you build relationships that create better futures at various levels ranging from the individual life to the area as a whole?

**Growth Oriented** — Are you constantly looking to grow personally as a person as well as professionally? Do you set goals and deliver on commitments? Are you passionate about partnering with others to support their growth as they look to prevent and overcome life's challenges?

**Hope Filled** — Are you hope filled? Do you believe that tomorrow can be better than yesterday, the future better than the past? Are you able to look at lives, areas, and systems and tenaciously cling to the belief that things can change for the better?

*We believe every child deserves their best opportunity to thrive. But, in order to do that they need the strongest possible family. We partner with individuals and families to provide resources and supports designed to prevent and overcome life's challenges. Because when families thrive, kids thrive. If you are people focused, growth oriented, and hope filled, [join our mission!](#)*

At the Circle of Care, we believe everyone has worth and should have equal opportunities to receive employment and services without regard for race, religion, color, age, sex, orientation, identity, or disability. Which is why we are passionate about creating an inclusive workplace that promotes and values diversity and reflects the communities we strive to serve. The greatest work happens as the result of a diverse mix of people working together. So we are working to build a culture where diversity is the norm, not a program.